

REQUEST FOR EXPRESSIONS OF INTEREST

Russian Federation
Registration Project
CONSULTING SERVICES
Loan No. 4826RU

Project ID No.P093050

Expressions of interest
Contract RP/QCBS-27 “Development of Strategy for archive storage of information resources”.

The Russian Federation has received financing from the World Bank toward the cost of the Registration Project, and intends to apply part of the proceeds for consultant services.

The services include:

1. Review existing practices and procedures related to the acquisition, recording, storage and utilization of archive documents within the system of registration of rights and cadastre recording in territorial offices and organizations subordinate to RosReestr;
2. Analyze international experience and legal regulation of procedures related to the acquisition, recording, storage and utilization of archive documents within the system of registration of rights and cadastre recording;
3. Identify directions toward reorganization and automation of processes related to the acquisition, recording, storage and utilization of archive documents within the system of registration of rights and cadastre recording; develop proposals for well-balanced spatial distribution of territorial archival depositories of RosReestr within one or several registration districts;
4. Assess the volume of information to be stored in e-archives; develop requirements for digitization of documents to be stored and used in territorial archive centers of RosReestr;
5. Develop a conceptual target architecture for the centralized information system of e-archiving to automate processes related to the acquisition, recording, storage and utilization of archive documents within the system of registration of rights and cadastre recording in electronic format;
6. Develop a standard technical design for territorial archival depositories of RosReestr within one or several registration districts;
7. Develop an archival storage strategy and regulatory support for the transition to unified procedures for the acquisition, recording, storage and utilization of archive documents within the system of registration of rights and cadastre recording, as well as for the transition to interdepartmental, interlevel and intradepartmental interaction.

The services are to be implemented from May 2011 to December 2011.

The Non-commercial Foundation for Enterprise Restructuring and Financial Institutions Development now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may associate to enhance their qualifications.

A consultant will be selected in accordance with the procedures set out in the World Bank's [*Guidelines: Selection and Employment of Consultants by World Bank Borrowers*](#) dated May 2004.

Interested consultants may obtain further information at the address below during office hours from 10:00am to 18:00pm Moscow time Monday through Friday.

Expressions of interest must be delivered to the address below by January 12, 2011.

Non-commercial Foundation for Enterprise Restructuring
And Financial Institutions Development
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